

**Mindy Gilbert, MCC**  
Vacation, Cruise & Honeymoon Specialist



My Vacation Lady  
A division of Star Enterprises Travel  
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North Brunswick, NJ 08902  
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**Honeymoon Retainer Agreement**

You have retained the services of Mindy Gilbert, MCC, also known as My Vacation Lady, to assist with the planning of your honeymoon. For these services, you have submitted a **Honeymoon Planning Fee** of \$50 per person.

This fee may include but is not limited to:

- In depth consultation with clients to determine the right honeymoon for them
- Researching the destination, resorts, cruise ships for the right match
- Creating up to 2 customized itineraries that meet the client's needs
- Providing competitive price quotes from trusted travel suppliers
- Booking cruise, package, and hotel/resort reservations with trusted travel suppliers
- Providing information on the destination or ports of call, whenever available
- Providing assistance with shore excursions and sight seeing tours
- Updating the client on any changes that may arise
- 24/7 Emergency support while traveling from my office and/or my trusted travel suppliers
- Personalized attention, since we only work with a few select couples at a time
- Free Honeymoon Registry
- My Vacation Lady's Stress Free Honeymoon Planning Guide and more

Should you book the itinerary presented, this fee is applied toward your final payment. If you decide not to book your honeymoon with our agency, this fee is considered to be **NON REFUNDABLE**. If you require more than 2 itineraries/quotes, each additional itinerary will require an additional \$25 fee. Each itinerary/quote comes with two complimentary revisions.

Once your honeymoon is under deposit, should you decide or need to cancel your honeymoon, your Honeymoon Planning Fee of \$50 per person will be considered your **Agency Refund Processing Fee** of \$50 per person. All cancellations must be in writing. Please be advised that this is in addition to any supplier cancellation penalties. If final payment has already been made and the Honeymoon Planning Fee has applied to the reservation and is not available to My Vacation Lady, a money order for the \$50 per person Agency Refund Processing Fee must be received in order for the reservation to be cancelled. The Refund Processing Fee might be able to be claimed on your travel insurance policy based on the terms of the policy.

We have read, understand and will abide by the Terms and Conditions provided by My Vacation Lady.

Bride's Name \_\_\_\_\_ Groom's Name \_\_\_\_\_

Bride's Signature \_\_\_\_\_ Groom's Signature \_\_\_\_\_

My Vacation Lady Representative : Mindy Gilbert

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Please return a copy of this form and your check or money order, made out to Star Enterprises Travel. Once the retainer is received, we can begin planning your dream honeymoon!

Thank you for allowing us to be a part of this special time in your life!